

कार्यालय प्राचार्य, शासकीय महाविद्यालय गुरुर

जिला - बालोद, छ.ग, भारत

(हेमचंद्र यादव विश्वविद्यालय दुर्ग छत्तीसगढ़, भारत से संबन्ध)

Ph No : 07749 - 265461

Email : gururgovernmentcollege@gmail.com

Website : [gururcollege.org.in](http://www.gururcollege.org.in)



Activity Report

Session ..2023-24

गतिविधि का नाम	Value Added Course on "Basic Computer Course" (BCC-02)
दिनांक/अवधि एवं समय	25 th September - 21 st October-2023
आयोजक समिति या विभाग का नाम	"Political Science Department" Computer Science Department
आयोजन कक्ष/स्थान	04 - Computer Lab
गतिविधि आयोजन का उद्देश्य	छात्र-छात्रों को कंप्यूटर का ज्ञान कराना, कंप्यूटर चलाने सिखाना।
गतिविधि के प्रकार	"एह- पाठ ग्रहण विधि"
संक्षिप्त जानकारी	स्व. उतरन वार्ड लारभ शासकीय महाविद्यालय गुरुर से एन.ए. पॉ. स्ट. I सेमि. 15/19 semester के छात्रों को Computer Science Department के सहयोग से कंप्यूटर को बेसिक जानकारी उदाहण करना कंप्यूटर के हार्डवेयर और सॉफ्टवेयर के घटकों के कार्य को पहचाने, कंप्यूटर और शब्दावली के बुनियादी घटकों को पहचाने, छात्रों को एम.एस. ऑफिस - एम.एस. वर्ड और एम.एस. पावरपॉइंट के उपयोग से परिचित कराना आदि।
प्रतिभागियों की संख्या	34 - M.A. Pol-St. I sem - 15 M.A. Pol-St. II sem - 19
संलग्न - फोटो, समाचार कटिंग, प्रतिभागियों की सूची, अन्य	उपरोक्त का वैल्यू एडेड कोर्स की syllabus- छात्र-छात्रों की परीक्षण तैयारी, छात्र-छात्रों की उपस्थिति, प्रमाणपत्रों की छायाछापी।

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Principal
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Dist. Balod (C.G.)

"अभुमति का"

प्रति,

प्राचार्य,
शास्त्रीय महाविद्यालय गुरुर,
जिला- बालोद (छत्तागढ़)

विषय- शान्ति विज्ञान विभाग एवं कम्प्यूटर विभाग के
संयुक्त तत्वावधान में Value Added Course को
संपन्न करने की अभुमति बताने।

महोदय,

विभागतो लेख है कि शास्त्रीय महाविद्यालय गुरुर
के संयुक्त शान्ति विज्ञान विभाग एवं कम्प्यूटर विभाग के
संयुक्त तत्वावधान में एक संयुक्त शान्ति विज्ञान प्रथम/द्वितीय
सिमेस्टर के छात्र-छात्राओं हेतु Value Added Course
का आयोजन दिनांक - 25.09.2023 से 14.10.2023 तक
समय - 3.30 बजे से 4.30 बजे तक संपन्न होना है
जिसके लिए अपनी अभुमति प्रदान करने की कृपा करें। जिससे
संबंधित छात्र-छात्राएँ कम्प्यूटर की बेसिक जानकारी प्राप्त
कर सके साथ ही PPT presentation बनाकर बनाने में
सक्षम हो सके।

साभितान धन्यवाद।

दिनांक - 22/09/2023

जान: गुरुर

संलग्न -

① समय सारणी की
सायापति
अभुमति प्रदान की जाती है।

22-09-23
Principal

भवदीय

डॉ. योगेन्द्र कुमार धुव

विभागाध्यक्ष शान्ति विज्ञान विभाग
शास्त्रीय महाविद्यालय गुरुर
(बिनीव गढ़)



कार्यालय प्राचार्य, स्व. डारन बाई तारम शासकीय महाविद्यालय गुरुर

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॥ सूचना ॥

दिनांक :- 22.09.2023

स्व. डारन बाई तारम शासकीय महाविद्यालय के एम.ए. राजनीति विज्ञान प्रथम एवं तृतीय सेमेस्टर में अध्ययनरत छात्र-छात्राओं के लिये वेल्यू एडेड कोर्स (बेसिक कम्प्यूटर कोर्स) कराया जाना है जिसके लिये दिये गये गूगल फार्म पर सभी छात्र-छात्राएं अनिवार्य रूप से अपना पंजीयन करा लेंगे।


विभागाध्यक्ष

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प्राचार्य

Principal
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= Syllabus =

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VALUE ADDED COURSE

SESSION 2023-24

01. Name of Course: - "Basic Computer Course"

02. Name of Department – Political Science

03. Course Objectives & Course Outcomes: -

Code :- BCC02

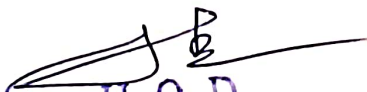
Duration :- 30 Hours

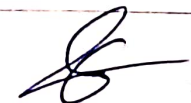
Date – 25/09/2023 to 21/10/2023


Time - 3:30 pm to 4:30 pm

COUSE OBJECTIVES	COUESE OUTCOMES
<ul style="list-style-type: none">➤ Identify the function of computer hardware & software components .➤ Recognize the basic components of computers and terminology .➤ To familiarize students with the use of MS Office-MS Word & MS PowerPoint .	<ul style="list-style-type: none">➤ Student will understand the basic terminology used in computer course .➤ Student will come to know the basics of how does computer work .➤ Understanding the concept of input and output devices of Computers .

Module 1	Module 2	Module 3
<p>Introduction to Computers -</p> <p>Definition - Types, Generation, Advantages , Disadvantages, Input and output device ,Windows Concepts , Desktop, Taskbar, Start Menu, My Computer, Recycle Bin , Functions keys .</p>	<p>MS OFFICE –</p> <p>MS WORD - Shortcuts keys, Creating and editing word documents, formatting documents – aligning documents, indenting paragraphs, working with tables, formatting text in tables, inserting and deleting cells, rows and columns, use bulleted and numbering, working with header and footer, adding page number, Word art, working with pictures</p>	<p>MS OFFICE –</p> <p>MS POWERPOINT –</p> <p>Creating presentation, working with slides, different types of slides, selecting background and applying design, adding sound and movie working with table, playing a slide show .</p>


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04. SYLLABUS :-

05. Reference Books :-

01. Introduction To Computers" by Ms Shikha Nutiyal
02. "A First Course in Computers" by Sanjay Sexena
03. "An Introduction to Computer Studies" by Noel Kalicharan
04. MS-Office 2010 Training Guide by Satish Jain, M. Geetha

NOTE :- FINAL TEST 21/10/2023



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"Registration"

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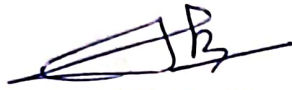
VALUE ADDED COURSE

SESSION - 2023-24

MA POLITICAL SCIENCE 1ST SEM

S.NO	NAME	E-MAIL	CONTACT	MARKS
1.	Pratibha	pratibhapatel212002@gmail.com	9329501602	29 / 30
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6.	Menka sahu	Menkasahu 0112@gamil.com	8319646377	19 / 30
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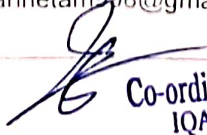
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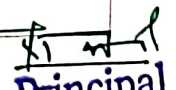
SESSION - 2023-24

MA POLITICAL SCIENCE 3rd SEM

S.NO.	NAME	EMAIL	CONTACT	MARKS
1.	Hulsi	hulsiyadav02@gmail.com	8817331085	27 / 30
2.	Dharni nagwanshi	Dharninagvanshi2001@gmail.com	6265560564	29 / 30
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ATTENDANCE SHEET


SESSION – 2023-24

MA POLITICAL SCIENCE 3rd SEM

	25-09-2023	26-09-2023	30-09-2023	03-10-2023	04-10-2023	05-10-2023	05-10-2023	07-10-2023	09-10-2023	10-10-2023	11-10-2020	12-10-2023	13-10-2023	14-10-2023	16-10-2023	17-10-2023	18-10-2023	19-10-2023		21-10-2023
ari	A	A	A	A	A	A	A	A	p	p	A	P	A	A	A	A	p	A	A	P
	P	P	A	A	A	p	p	p	p	P	p	P	A	A	p	P	p	P	p	P
wari	P	P	A	A	p	p	p	p	A	P	p	P	A	p	A	P	p	A	A	P
	P	P	p	p	p	p	p	p	p	P	p	P	p	p	p	P	P	P	p	P
	P	P	A	A	A	p	A	p	p	P	p	P	A	A	p	P	P	P	p	P
	A	p	A	A	p	A	A	A	p	A	A	A	A	A	A	P	P	A	p	P

Jagriti	A	A	A	A	A	p	p	p	p	p	A	P	p	A	A	P	P	A	p	P
Meera	A	A	A	A	A	A	A	A	p	p	A	A	A	A	A	A	P	A	A	A
Minakshi	A	p	A	A	p	p	p	p	p	p	p	P	A	p	p	A	P	A	A	P
Monika	P	P	p	p	p	p	p	p	p	p	p	P	A	A	A	P	P	A	A	P
Neetu	P	P	p	A	p	p	p	p	p	p	p	P	p	p	p	A	p	A	p	P
Nisha	P	P	A	A	p	p	p	p	p	P	p	P	A	A	p	P	A	P	A	A
Radhika	P	P	p	p	A	p	p	p	P	P	p	P	A	A	A	P	A	A	A	P
Shruthi	A	p	A	A	A	A	A	p	P	P	p	P	A	A	A	P	A	A	A	A
Sarita	A	A	A	A	A	p	p	p	P	p	P	P	p	A	A	P	A	A	A	P
Lilleshwar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	p	A	A	A	A


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Value Added Course on “Basic Computer Course” (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

**Political Science Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India**



**Certificate No.
BCC02-2023/01**

**Date of Issue
07.11.2023**

Course Certificate

It is to certify that **Dr/Mr/Ms Hulsir** father's name **Dr/Mr Teeju Ram** of class – **M.A. Political Science** (**1st Semester**) from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on “**Basic Computer Course**” (BCC02) jointly organized by Departments of Political Science and Computer Science held on **25th September to 21th October 2023**. He/She pass out & get score **90%**. We wish him / her a very good luck for his / her future endeavor.

Dr. Y.K. Dhurve
HOD & Course Coordinator
Deptt. of Political Science

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College. Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on “Basic Computer Course” (BCC02)

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Certificate No.
BCC02-2023/02

Date of Issue
07.11.2023

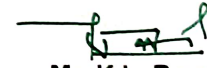
Course Certificate

is is to certify that Dr/Mr/Ms Dharni father's name Dr/Mr Net Ram of class – **M.A. Political Science** (2nd Semester) from Lt. Daran Bai Taram Government College Gurur, Chhattisgarh has participated in one month Value Added Course on “Basic Computer Course” (BCC02) jointly organized by Departments of Political Science and Computer Science held on 25th September to 21th October 2023. He/She pass out & get score 96.67 % . We wish him / her a very good luck for his / her future endeavor.


Dr. Y.K. Dhurve
J.D. & Course Coordinator
Deptt. of Political Science


Mr. L. Hirwani
HOD
Deptt. of Computer Science


Mr. Gousewak Prasad
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